

MINUTES

Health Information Technology and Transparency Advisory Board and Ad Hoc Expert Meeting

Transparency Standing Committee
Georgia Tech Research Institute
250 14th Street, N.W., Atlanta, GA 30318
Executive Board Conference Room
May 16, 2007
10:30 p.m. – 3:00 p.m.

Member Attendance:

Marsha Burke	Monye Connolly	Chris Downing
Honorable Judson Hill	Duane A. Kavka	Laura Linn
Doug Moses	Dr. Louvenia A. Rainge	Sonya Smith
Dennis L. White		

The Transparency Committee Chair Chris Downing convened and brought the meeting to order at 10:30 a.m. The Committee reviewed, accepted and approved without change, the Transparency Minutes from the April HITT Work Group Retreat.

Chair Downing moved to the next order of business; reviewing the changes made to the Transparency Committee Structure, Purpose and Guiding Principles Charter. The committee reviewed the changes suggested at the March Board meeting. After the Committee determined the appropriate structure and language for the final document, the Advisory Board members voted to adopt the Committee Structure, Purpose and Guiding Principles. The presentation can be viewed on the Georgia Department of Community Health (DCH) Web site; www.dch.georgia.gov.

Mr. Steve Nichols, *Chief Technology Officer*, of the Georgia Technology Authority (GTA) discussed the results from the DCH Transparency Project Request for Information (RFI) with the Committee. A spreadsheet of the responses was distributed to all members. Ms. Diane Manheim, *Transparency Project Manager* and Mr. Matt Jarrard, *Statistical Unit Chief*, of DCH assessed the RFI question dealing with potential data sets suggested by various vendors. The question asked the vendors for suggestions of possible alternatives or ancillary data resources for each health services area. A list of additional data sources for review will be sent to each Technical Advisory Group (TAG). Each TAG will need to evaluate the suggested resources for their inclusion or usefulness for the proposed Web site and Request for Proposal (RFP). The responses should be available to DCH from each TAG at the June HITT Advisory Board meeting.

Chair Downing requested the TAG Chairpersons to provide the Committee with a report update. The Pharmacy TAG Chair and Co-Chair were able to attend to provide an update. Ms. Manheim overviewed the Pharmacy TAG minutes with the Committee. Ms. Monye Connelly, *Health Plan TAG Chair*, provided a brief report from the TAG meeting

minutes. Ms. Sonya Smith noted that the Long Term Care TAG would be meeting on May 17, 2007. Ms. Smith's main efforts were to identify potential consumer representatives for each TAG and help outline the community input forum plan, assist with locating sponsoring groups and assessing the forum agenda. Ms. Marsha Burke, *Chair* and Mr. Dennis White, *Co-Chair*, of the Hospital and Ambulatory Surgical TAG, are convening a meeting for next week to identify additional members prior to the June HITT meeting. The TAG meeting minutes are viewable on the DCH Web site.

The group broke for lunch and reconvened. Ms. Manheim discussed the process of the work plans. Each TAG will complete a work plan with a matrix and timeline to submit to the Transparency Committee for review and feedback. After the June community forums, the work plans will be evaluated to incorporate information learned, gaps identified and priorities.

Ms. Manheim then provided an overview community forums process. Seven locations have been selected to conduct the community forums: Columbus, Savannah, Royston, Moultrie, Cobb County, Rome and Macon. Each location will have a different group of diverse participants to provide a variety of feedback. The committee discussed the content, the questions subject matter, format, and process of the community forums. Ms. Manheim will provide a script for the forums to the Committee for input. All community forums will be conducted prior to June 30th.

Ms. Manheim discussed the funding resources that may be available to supplement the state budget:

- Matching funds for Medicaid Management Information Systems (MMIS) programs
- CMS funds available for Health Information Transformation
- National HIT week anticipated funds announcements
- Private foundation funds.

She also indicated that the Committee should consider small, niche pieces of the project that may fit into smaller grants. The Committee was requested to send ideas for grants to Ms. Manheim.

There being no further business to discuss, the Transparency Committee adjourned at 3:00 p.m.

THESE MINUTES ARE HEREBY APPROVED AND ADOPTED THE
_____ DAY OF _____, 2007.

Chris Downing, Committee Chairperson

Laura Linn, Committee Secretary